

~~CONFIDENTIAL~~  
MINUTES

OF THE

CIA CAREER COUNCIL

7th Meeting, Thursday, 24 February 1955, at 4:00 P. M.  
DCI Conference Room, Administration Building

Present: Harrison G. Reynolds, AD/P, Chairman  
Matthew Baird, D/TR, Member  
25X1A9a [redacted] COPS-DD/P, Alt. for DD/P, Member  
25X1A9a Lyman B. Kirkpatrick, IG, Member  
[redacted] D/CO, Member  
Huntington Sheldon, Acting DD/I, Alt. for DD/I, Member  
25X1A9a Lawrence K. White, DD/S, Member  
[redacted] Executive Secretary  
Reporter

1. The minutes of the 6th meeting of the Career Council were approved as distributed.

2. The Chairman reported on the status of six matters that had come before the Council, as follows:

a. One-Step Promotion Policy: The proposed regulation establishing policy and procedures for designating those positions in which promotion would normally progress at one-step intervals or at two-step intervals was processed for normal Agency coordination as directed by the Council. The comments resulting from this coordination were received in the Office of Personnel on 15 February and indicated considerable divergence of views. When these points of view have been resolved, this matter will be submitted for recoordination.

b. Reporting Procedure for Component Career Boards: A memorandum from the Director of Personnel has gone to the Head of each Career Service which establishes a system of quarterly reports from the Heads of Career Services to the Director of Personnel, so that information and data on the overall functioning of the career system will be available when desired by the Council and the Director.

25X1A c. Overtime Policy: The Comptroller's Office has prepared a revision of [redacted] which established the new policy on overtime that was discussed by the Career Council at its sixth meeting on 21 December 1954. This revised Notice is now being coordinated throughout the Agency. The Office of Personnel has requested that there be incorporated in the Notice the statement approved by the Career Council. (See paragraph 2.b. of minutes of the sixth meeting on 21 December 1954).

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[REDACTED]

are two possibilities for action. The first, which could be put into effect immediately, is to substitute a blank tissue for the Employee Copy of Form 50, sterilize the information and forward unclassified to the employee. The second, which is preferred, is to request the Management Staff to collaborate with the Office of Personnel in devising a new system that is both secure and effective.

e. Financial Assistance to Employees: The notice which the Council had previously discussed [REDACTED] was going forward to the printer immediately. The Council then discussed the question of reorganizing the welfare system of the Agency, along the lines of the Air Force Aid Society.

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f. Fitness Report Studies: The report of the Chief, Assessment and Evaluation Staff, who is conducting the studies was discussed. It was agreed that until the studies were completed no change in the Fitness Report Form should be made; that efforts to stimulate the forwarding to the Chief, Assessment and Evaluation of Fitness Reports Questionnaires would be made; and that the report of studies in question would be sent to the Heads of all operating components.

3. The Council received the report of the Panel to review Applications for Department of Defense Colleges and made the following selections to be forwarded as recommendations to the Director for his approval:

National War College:

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[REDACTED]

Industrial College of the Armed Forces:

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[REDACTED]

Naval War College:

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[REDACTED]

Air War College:

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[REDACTED]

Army War College:

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[REDACTED]

4. A Career Development position for [REDACTED] (OTR) to be detailed to ONE was approved.

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5. The Council discussed the disappointingly small number of applicants for the Junior Career Development Program that had resulted in the selection, in December, of only two junior officers for participation in the program. It was felt that there must be many more applications in the "pipe line" that have not reached the Selection Committee in view of the large numbers of junior personnel who expressed interest in the program when it was first announced. There is also the possibility that many young persons may have become reluctant to make application for fear of placing themselves in an unfavorable light with their immediate supervisors. It was agreed that the Deputy Chief of the Placement and Utilization Division for Clandestine Services would be asked to contact the Heads of Career Services in the DD/P area to see if the flow of applications could be stimulated.

6. The remaining items on the Agenda were tabled. The meeting adjourned at 5:05 P. M.



Executive Secretary

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